

To: School Administrators or Transportation Supervisors

From: Dan Duenwald, Harlow's School Bus Service, Inc. In-Service Trainer

Date: May 6, 2008

Re: 2008 School Bus Driver In-service

All schools/contractors must provide training for their school bus drivers.

The definition of who is required to attend an annual training follows the 32-32-1 rule as per the 10 or more pupils and the driver, which includes small buses with a total capacity of 14.

32-32-1. "School bus" defined. A school bus is any vehicle with a capacity of ten or more pupils and the driver owned or operated by or for a school or a school district as authorized under § 13-29-1, and to transport school children to and from school or in connection with school activities. Buses operated by a federally regulated charter bus service provider used in connection with school activities, other than to daily transport children to and from school, need not meet the requirements of this chapter.

ARSD 24:06:08:01 Training of School Bus Drivers, was adopted by the South Dakota Board of Education, effective June 1, 2004. You are required to have your drivers attend one 4-hour in-service program. Your contractor should provide documentation to the school as evidence they have fulfilled the provisions of the administrative rule. The State will require that each school district certify that their bus drivers have met these requirements by October 15th of each year. We will also forward all names to the SD Dept of Education's Single Point of Contact for Bus Transportation K-12 who will then issue a certificate to each qualifying driver.

2008 School Bus Driver In-Service Agenda

In-service Quiz, 40 some questions on Speed and Space Management, Passenger Safety, Defensive Driving & Emergency Maneuvers, Breakdowns and Accidents, Driving Techniques, Special Needs Passengers, Extreme Weather Review, and Seeing Hazards.

Decide Smart, Arrive Safe, is a Operation Lifesaver program in which Dr. Cal Lamond a School bus safety advocate says, "the most important safety device on a school bus is the driver" and making smart decisions is a big part of a school bus drivers every day life. This program reviews procedures at Highway-Rail crossings with a series of Five Alive safety drills a driver can do each time they cross the tracks. I had the chance to listen to Dr. Lamond twice last year and really enjoyed him.

Defensive Driving For School Bus Drivers, As a school bus driver, you have to be ready for anything. That means you need to take control of your attitude, your awareness and your actions – The three A's of Defensive Driving. Keep a positive attitude, Stay alert, be aware and prepared for anything, and take actions to make sure you and your passengers stay safe. It sounds simple, but it's not always easy.

Evacuating the School Bus, The purpose of this training session is to reinforce how important it is for school bus drivers to understand how to evacuate their school bus quickly and safely. In this session we will discuss when to evacuate the bus, being prepared for an emergency, developing a plan, and practicing with the students. This program has a pre quiz, a video, post quiz, and a driver's workbook to cover all aspects of a school bus evacuation.

School Bus First Aid, When you drive a school bus loaded with children, you're responsible for their lives. In fact, you have one of the most important jobs anyone can have. In addition to staying safe on the road, you have the job of keeping yourself, your students, even your family safe from contagious diseases caused by bloodborne pathogens such as HIV and certain types of Hepatitis. In addition to this video, handbook, and First Aid pocket resource guide, we will take an in-depth look at what is actually in a School Bus First Aid Kit.

Defensible Use of Force on the Bus, This training by Jesus Villahermosa, Jr. is designed to reduce exposure to excessive use of force claims. -What constitutes the use of force? Many drivers use force without knowing it. -When force may be legally used. -The rights of self-defense and protection of others. -What makes force necessary and reasonable? How to document the use of force. -The need to articulate justifying factors. -Consider alternatives. - Maintaining professionalism. I had the opportunity to see Jesus Villahermosa, Jr. in Kalispell MT two years ago and what a program he put on, this video and work book will leave you with much needed information to use as a school bus driver.

SCHOOL BUS DRIVER TRAINING 2008

~See registration methods below each section~

Train the Trainer Training (TTT)

July 21 / 8:00 a.m. – 3:00 p.m. (CST)	July 22 / 8:00 a.m. – 3:00 p.m. (CST)	July 24 / 8:00 a.m. – 3:00 p.m. (MST)
Sioux Falls	Pierre	Rapid City
School Bus, Inc. 5100 W 8 th St.	Cultural Heritage Center 900 Governors Dr.	RCAS Transportation Facility 3775 S. Hwy 79 (Cambell St.)

You may register for any TTT class by calling Jim Shafer (605) 334-6644, faxing Jim at (605) 334-4245, or sending an email: jimschoolbusinc.sfsd@k12.sd.us

Please reference "TTT, date and location you wish to attend"

Bus Driver In-Service Schedule

JULY

DATE	TIME	LOCATION
July 23	9:00 a.m. – 1:00 p.m. (CST)	Pierre Indian Learning Center
July 24	5:00 p.m. – 9:00 p.m. (MST)	Lead School
July 25	4:00 p.m. – 8:00 p.m. (CST)	Redfield School
July 28	8:00 a.m. – 12:00 p.m. (CST)	Huron High School
July 28	4:00 p.m. – 8:00 p.m. (CST)	Murdo School
July 29	9:00 a.m. – 1:00 p.m. (CST)	Todd County School
July 29	4:00 p.m. – 8:00 p.m. (MST)	Kadoka School
July 30	10:00 a.m. – 3:00 p.m. (MST)	Shannon County School
July 31	9:00 a.m. – 1:00 p.m. (MST)	Spearfish - Dakota Trailways
July 31	4:00 p.m. – 8:00 p.m. (MST)	Bison School

AUGUST

DATE	TIME	LOCATION
Aug. 1	9:00 a.m. – 1:00 p.m. (CST)	Mobridge - Wrangler Inn
Aug. 1	4:00 p.m. – 8:00 p.m. (CST)	Hoven School
Aug. 4	8:00 a.m. – 12:00 p.m. (CST)	Watertown – LATI BIT Bldg.
Aug. 4	5:00 p.m. – 9:00 p.m. (CST)	Sisseton High School
Aug. 5	5:00 p.m. – 9:00 p.m. (CST)	Milbank – Otter Tail
Aug. 6	8:00 a.m. – 12:00 p.m. (CST)	Brookings Middle School
Aug. 6	4:00 p.m. – 8:00 p.m. (CST)	West Central School - Hartford
Aug. 7	8:00 a.m. – 12:00 p.m. (CST)	Yankton High School
Aug. 7	4:00 p.m. – 8:00 p.m. (CST)	Madison Central School
Aug. 8	8:00 a.m. – 12:00 p.m. (CST)	Flandreau High School
Aug. 8	5:00 p.m. – 9:00 p.m. (CST)	Watertown – LATI BIT Bldg
Aug. 11	9:00 a.m. – 1:00 p.m. (CST)	Aberdeen – Ramada Inn
Aug. 11	5:00 p.m. – 9:00 p.m. (CST)	Webster – Day Co. Court House
Aug. 12	4:00 p.m. – 8:00 p.m. (CST)	Ipswich–Edmunds Co. Court House
Aug. 13	8:00 a.m. – 12:00 p.m. (CST)	Kimball School
Aug. 14	8:30 a.m. – 1:00 p.m. (CST)	Wagner High School
Aug. 15	9:00 a.m. – 2:00 p.m. (MST)	Kyle – OLC Head Start
Aug. 18	5:00 p.m. – 9:00 p.m. (CST)	Clark – Clark Playhouse
Aug. 19	8:00 a.m. – 1:00 p.m. (CST)	SCCD Wagner – Head Start Trng
Aug. 20	????	

Space is limited at each location, please register at least two weeks prior to the class.

To register, contact Donna at Harlow's Bus Sales, Inc.

ph: 605-345- 4023 or

email : harlowsd@itctel.com